



## **Procedures and Policies for Maintaining and Utilizing Physical, Academic and Support Facilities - Laboratory, Library, Sports complex, Computers, Classrooms etc.**

- **For the development of campus, campus Discipline and cleanliness committee is formed. This committee monitors all the activities.**
- **To upkeep all facilities and cleanliness of environment in women's hostel, through Women's Hostel Monitoring Committee.**
- **The help of agency is taken for the regular maintenance of the 'Vending Machine' provided for the students.**
- **Library staff of the college is engaged in the maintenance of the reading room and stock verification of library books**
- **Proper up keeping and maintenance of the building and surroundings.**
- **To upkeep of classroom duties are allotted to non-teaching staff (i.e. Peons) keeping and maintenance of the furniture college connected with 'Pant Industries Islampur'.**
- **The help of 'Yash Computers' is taken for up gradation of Website.**
- **For the regular maintenance of computers installed in Office, Library, B.C.A. Lab., the help of agency i.e. Veetrag Computers is taken whenever necessary.**
- **We have the facilities of Bio-metric Machine to maintain the arrival and departure of faculty members and remained staff.**
- **Annual Maintenance Contract (AMC) is provided for the following service providers.**

## List of Services Providers:

<b>Sr. No.</b>	<b>Type of Service</b>	<b>Service Provider</b>
1.	House Keeping in Hostel and College	Mauli Associates, Islampur (Shri. Santosh Laxam Jadhav)
2.	Photocopy Machine	Gajraj Agency, Sangli.
3.	Library Software	Vidya sagar, Easy and Useful Pvt. Ltd. Kolhapur
4.	Website Development	Yash Computers Islampur
5.	Computers and Laboratory	Veetrag Computers Pvt. Ltd. Kupwad,
6.	Classroom : Furniture	Shri Panth Industry, MIDC, Islampur.
7.	Bio-Metric Thumb Machine	Biyani Technologies Kolhapur Office,